

ORDINANCE NO. 247

**AN ORDINANCE TO AMEND
ORDINANCE NO.234 OF THE CITY OF BARLING, ARKANSAS**

WHEREAS, it is the desire of the City of Barling, Arkansas, to have a Personnel Policy applicable to all employees;

WHEREAS, the present Personnel Policy makes certain distinctions between uniform and nonuniform personnel;

WHEREAS, certain distinctions between uniform and nonuniform personnel are required by law, but parts of the present Personnel Policy are not required by law;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF BARLING:

SECTION I: The second paragraph of Section IV-5 of the Ordinance of the "Personnel Policy for Employees of the City of Barling, Arkansas, August 18, 1994, Organization of Personnel System" (hereinafter "the Personnel Policy"), as enacted by Ordinance No.234 is hereby amended to read in full as follows:

The City Administrator's staff will be hired by the City Administrator. Department Heads will be hired by the Board of Directors based upon recommendation from the City Administrator. All employees will be hired by the Department Heads supervising the employee, subject to the approval of the City Administrator.

SECTION II: Section IV-6 of the Personnel Policy is repealed in its entirety.

SECTION III: Section VI-4 (5) of the Personnel Policy is hereby amended to read in full as follows:

(5) All employees shall not take more than two (2) consecutive weeks of vacation at any one time except by approval of the Department Head.

SECTION IV: Section VI-10(1) shall be amended to read in full as follows:

(1) All employees shall be entitled to the following holidays for which they will be paid the regular rate of pay:

New Year's Day
President's Day
Memorial Day
Independence Day
Labor Day

Veteran's Day
Thanksgiving Day
Friday following Thanksgiving Day
Christmas Day
One day at Christmas, either December 24 or December 26, to be determined by the City Administrator
Personal holiday, being any day chosen by the employee subject to approval by the City Administrator.

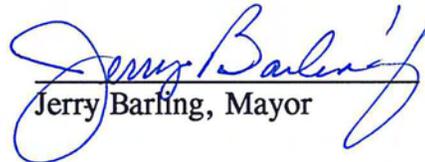
SECTION V: Section 1-3 is hereby amended to read in full as follows:

Section I-3 Responsibility of City Administrator

The City Administrator shall be responsible for the administration of Personnel Policy which shall apply to all employees except those specifically exempt by Section 1-2. The City Administrator may promulgate personnel operating policy and procedures governing the departments. Operating policies so made and promulgated by the City Administrator shall be binding on all persons affected thereby; provided, that no such operating policy shall be contrary to applicable federal or state law, or other Ordinances or Resolutions of the Board of Directors. It is the intent of the City of Barling to allow for the development of operating procedures by the City Administrator with the cooperation of the Department Heads without the necessity of approval by the Board of Directors. It is, in particular, the intent of the Board of Directors to allow the development of operating procedures for the Police and Fire Departments (as well as all other Departments) in order to allow for routine changes to be made based upon changing circumstances and conditions affecting the Departments without the necessity of amending an Ordinance.

SECTION VI: All parts of the Personnel Policy that are in conflict with this Amendment are hereby repealed. All other Ordinances in conflict with this Ordinance are hereby specifically repealed.

PASSED AND APPROVED this ^{24th} day of ^{July} ~~June~~, 1997.


Jerry Barling, Mayor

ATTEST:


Sharon Stockton